

1. 03/24/2022 Special Meeting Of The Board Of Aldermen (PDF)

Documents:

[03 24 22 SPECIAL MEETING AGENDA - COCHRAN AGREEMENT.PDF](#)
[BILL 22-21 CONSTRUCTION ADMINISTRATION FOR ALLEN ROAD STP.PDF](#)

**CITY OF FENTON, MISSOURI
AGENDA
SPECIAL MEETING OF THE BOARD OF ALDERMEN
TO IMMEDIATELY FOLLOW THE THURSDAY, MARCH 24, 2022,
BOARD OF ALDERMEN MEETING AT 7:00 P.M.**

Posted at Fenton City Hall on Friday, March 18, 2022.

Notice is hereby given that the City of Fenton will hold a Special Meeting of the Board of Aldermen on Thursday, March 24, 2022, to immediately follow the Board of Aldermen Meeting at 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri.

If you are unable to join the meeting in person:

To join the meeting via video/teleconference:

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) Enter Meeting ID: 875 0307 6960**
- (4) Enter Password: 409413**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799
- (2) When prompted, enter the **Meeting ID** and **Password** provided above.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA ITEM:

- **Consideration of Bill 22-21 – An Ordinance authorizing the Mayor to execute a Supplemental Agreement #6 with SC Engineering, LLC d/b/a Cochran for construction administration, inspection, and testing services for the Allen Road STP Improvement Project.**

EXECUTIVE SESSION

- **Roll call vote to close the meeting pursuant to Section 610.021: (1) Legal actions, causes of action or litigation... (2) Leasing, purchase, or sale of real estate... (3) Hiring, firing, disciplining, or promoting employees... and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees and or applicants for employment...**

ADJOURNMENT

Representatives of the news media may obtain copies of this notice by contacting:

Jane Hungler
City Clerk
City of Fenton
625 New Smizer Mill Road
636-343-2080

1st Reading:
2nd Reading:

SPONSOR:

ORDINANCE NO. ____

BILL NO. 22-21

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A SUPPLEMENTAL AGREEMENT #6 WITH SC ENGINEERING, LLC D/B/A COCHRAN FOR CONSTRUCTION ADMINISTRATION, INSPECTION, AND TESTING SERVICES FOR THE ALLEN ROAD STP IMPROVEMENT PROJECT.

WHEREAS, in February of 2021, pursuant to Ordinance No. 4100, the City of Fenton entered into a contract with SC Engineering, LLC d/b/a Cochran (“Cochran”) for on-call, as-needed engineering consulting services for the City’s Public Works Department (the “City-Contractor Agreement”); and

WHEREAS, the City entered into a Surface Transportation Program – Urban Program Agreement with the Missouri Highways and Transportation Commission for Allen Road STP Improvement Project (S. Old Highway 141 to the St. Louis/Jefferson County Line) (the “Project”) in March 2018 via Ordinance 3785; and

WHEREAS, as required by the Surface Transportation Program and in accordance with the Local Agency Manual, detail records and material testing are required when administering the construction phase of the Project; and

WHEREAS, staff requested that Cochran submit a proposal for the construction administration, inspection, and testing services for the Project; and

WHEREAS, Cochran submitted a proposal of \$44,793.00 for such services and, after review of the same, staff has recommended that the City enter into a supplemental agreement to the City-Contractor Agreement to authorize Cochran’s services for the Project; and

WHEREAS, the Board of Aldermen agrees with staff’s recommendation and now desires and finds it in the best interest of the City to enter into a supplemental agreement to the City-Contractor Agreement for Cochran to provide construction administration, inspection, and testing services for the Project.

ORD. NO. ____

ORD. NO. ____

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF FENTON, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City the Supplemental Agreement #6 to the City-Contractor Agreement with Cochran for the required construction administration, inspection, and testing services for the Allen Road STP Improvement Project at a cost not to exceed \$44,793.00 in substantially the form of Exhibit 1 attached hereto and incorporated herein by reference (the “Supplemental Agreement #6”).

Section 2. As specified in the Supplemental Agreement #6, the Supplemental Agreement #6 is made a part of the City-Contractor Agreement and the terms and provisions therein shall govern the Scope of Services provided by Cochran under the Supplemental Agreement #6.

Section 3. This ordinance shall be in full force and effect after the date of its passage and approval.

PASSED this 24th day of March, 2022.

BOB BRASSES, MAYOR

APPROVED this 24th day of March, 2022.

BOB BRASSES, MAYOR

ATTEST:

Jane Hungler, City Clerk

Motion to approve. Roll Call vote:

Ayes:

Abstain:

Nays:

Absent:

ORD. NO. ____

EXHIBIT 1

SUPPLEMENTAL AGREEMENT #6 – LUMP SUM PROPOSAL

August 10, 2021

This Supplemental Agreement is made part of the Consultant/Services Contract dated March 1, 2021, and approved by the Board of Aldermen on February 25, 2021, between the **City of Fenton** and **Cochran**. The purpose for this Lump Sum Proposal is to provide Construction Administration, Inspection and Testing Services for the Allen Road STP Improvement Project. In accordance with our previous discussions, we offer the following professional services:

SCOPE OF SERVICES:

1. **Construction Administration/Inspection/Testing** - we will serve as the City's representative for administering the terms of the construction contract between the City and their Contractor. Cochran will endeavor to protect the City against defects and deficiencies in workmanship and materials in work by the Contractor. However, the furnishing of such project representation will not make Cochran responsible for the construction methods and procedures used by the Contractor or for the Contractor's failure to perform work in accordance with the contract documents. Tasks will include the following:
 - a. Assist the City with a preconstruction conference to discuss project details with the Contractor.
 - b. Make periodic site visits to observe the Contractor's progress and quality of work, and to determine if the work conforms to the contract documents. It is contemplated that survey staking and layout will be accomplished by the contractor's forces. We will accompany MoDOT and FHWA representatives on visits of the project site as requested.
 - c. Check shop drawings and review schedules and drawings submitted by the Contractor.
 - d. Reject work not conforming to the project documents.
 - e. Prepare change orders for issuance by the City as necessary and assure that proper approvals are made prior to work being performed.
 - f. Review wage rates, postings, equal employment opportunity and other related items called for in the contract documents.
 - g. Inspect materials, review material certifications furnished by Contractor, sample concrete and other materials as required, and provide for laboratory testing of samples.
 - h. Maintain progress diary and other project records, measure and document quantities, and prepare monthly estimates for payments due the Contractor.
 - i. Be present during critical construction operations.

- j. Participate in final inspection, provide the City with project documentation (diaries, test results, certifications, etc.), and provide as-built plans for the City's records.

FEE:

1. The total amount of fee to be paid for the "Construction-Administration-Inspection-Testing" outlined in this proposal shall be a lump sum fee of \$44,793.00.

Supplement Agreement No. 6 accepted as defined herein:

Sincerely,



Dave Christensen, P.E.
Vice President

Acceptance:
City of Fenton

By: _____

Title: _____

Date: _____