

PUBLIC NOTICE OF BOARD COMMITTEE MEETING

**CITY OF FENTON
625 NEW SMIZER MILL ROAD
THURSDAY, DECEMBER 10, 2020
7:00 P.M.**

**BOARD OF ALDERMEN COMMITTEE MEETING
AGENDA ITEMS FOR DISCUSSION**

These are open committee meetings. The public is invited to attend. An Executive Session may be held upon a vote of the members present to discuss litigation, personnel and/or real estate.

Notice is hereby given that the City of Fenton will hold a Committee Meeting of the Board of Aldermen on Thursday, December 10, 2020, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri via video/teleconference.

In light of the current public health crisis and related emergency declarations, the Board recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public in accordance with the County's current Social Distancing requirements. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. To balance both, and in accordance with Sec. 610.020, RSMo. and R-20-01, this meeting will not be open to in-person public attendance but rather accessible by the public in real time ONLY by a video/teleconference call via "Zoom", instruction to join below.

To join the meeting via website:

- (1) Go to Zoom at <https://zoom.us>**
- (2) Select Join a Meeting**
- (3) Enter Meeting ID: 876 2724 3834**
- (4) Enter Password: 925897**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799**
- (2) When prompted, enter the Meeting ID and Password provided above.**

Instructions for providing public comments: Persons interested in making their views known on any matter will be able to speak during the video/teleconference meeting under "Public Comments." In addition, anyone may send an email with their comments to the City Clerk at jhungler@fentonmo.org by no later than Wednesday, December 9, 2020 by 4:30 p.m. All comments received by email will be entered into the public record and publicly read as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

<u>ATTENDANCE:</u>	Present	Absent		Present	Absent
Ralph Cruts	()	()	Chris Clauss	()	()
Andrew Sobey, Jr.	()	()	Robin Huels	()	()
Brian Wisbrock	()	()	Tom Heard	()	()
Joe Maurath	()	()	Susan Jokerst	()	()

Mayor Bob Brasses

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMENTS

PUBLIC COMMENTS

POLICE/MUNICIPAL COURTS – *Ald. Cruts, Chairman (Wisbrock, Clauss, Heard)*

- **Nothing to Report.**

PERSONNEL – *Ald. Maurath, Chairman (Cruts, Huels, Heard)*

- **Fourth Quarter Achievement** – See 12/2/2020 memo from Jane Hungler.
Motion required.
- **Request for a Temporary Reorganization Adjustment for Public Works** – See 12/2/2020 memo from Dan Howard.
Motion required.

COMMUNITY AFFAIRS – *Ald. Sobey, Chairman (Maurath, Huels, Jokerst)*

- **Consideration of an ad in the Fenton Area Chamber of Commerce Lifestyle Magazine** – See 12/1/2020 memo from Nikki Finkbiner.
Motion required.

CAPITAL IMPROVEMENTS – *Ald. Huels, Chairman (Cruts, Maurath, Heard)*

- **Nothing to Report.**

PUBLIC WORKS/FORESTRY – *Ald. Wisbrock, Chairman (Sobey, Clauss, Jokerst)*

- **Nothing to Report.**

INFORMATION SERVICES – Ald. Sobey, Chairman (Wisbrock, Clauss, Jokerst)

- **Nothing to Report.**

FINANCE – Ald. Heard, Chairman (Cruts, Maurath, Huels)

- **October 31, 2020 Monthly Financial Report** – See 12/10/2020 memo from Tammy Alsop.
- **Consideration of the Proposed 2021 Budget** – See 12/10/2020 memo from Tammy Alsop.
Motion required.
- **Request to execute an understanding of services letter in conjunction with the City’s Auditing Service Agreement** – See 12/1/2020 memo from Nikki Finkbiner.
Motion required.

PARK & RECREATION COMMITTEE MEETING DECEMBER 7, 2020 – UPDATE/DISCUSSION

Ald. Huels, Liaison

All recommendations from the Park and Recreation Committee will be forwarded to the next Board Meeting for approval unless otherwise noted.

- **Announcement: The December 7th Park and Recreation Committee Meeting was cancelled due to a lack of quorum.**
- **In house lifeguard services/request to extend and amend the Midwest Pool Management of America, LTD Aquatic Services Contract** – See 12/2/2020 memo from Tye Lydon.
Motion required.
- **Request to go out for Request for Bids for Fountain Beverage Services** – See 12/4/2020 memo from Tye Lydon.
Motion required.
- **Plan for the former Fenton Athletic Property** - See 12/4/2020 memo from Tye Lydon.
Motion required.
- **Re-opening of indoor pool** – Tye Lydon.
Motion required.

PLANNING & ZONING COMMISSION MEETING DECEMBER 1, 2020 – UPDATE/DISCUSSION

Ald. Maurath, Liaison

All recommendations from the Planning and Zoning Commission will be forwarded to the next Board Meeting for approval unless otherwise noted.

- **Announcements from the Planning and Zoning Commission Meeting:**
 - The Planning and Zoning Commission continued to the next Planning and Zoning Commission meeting CASE 2020-TXT-06: Consideration of amendments to the Zoning Code related to the General Code Codification Analysis.
 - The following cases were withdrawn by the Petitioner:
 - CASE 2020-TXT-07: A Petition by Sansone Fenton Plaza, LLC for amendments to the Zoning Code as follows: 1) to amend Section 400.030 Definitions to add the term “Blood/Plasma Collection Center”; and 2) to amend Section 476.010 Land Use Matrix to allow Blood/Plasma Collection Center as a use allowed by Special Use Permit in the “OT-2” Olde Towne District.

- CASE 2020-SUP-14: A Petition by Sansone Fenton Plaza, LLC on behalf of BioLife Plasma Collection for a Special Use Permit to operate a Blood/Plasma Collection Center at 55-58 Fenton Plaza. The parcel is addressed as 14 Fenton Plaza and is zoned “OT-2” Olde Towne District.
- **The Planning and Zoning Commission recommended the following:**
 - Approval, with conditions, of Case 2020-SUP-12: A Petition by Shah Dhaval of Shreeji of Fenton, LLC to for a Special Use Permit to operate an Automotive Convenience Store at 600 Gravois Road. The property is zoned “OT-2” Olde Towne District.
 - Approval, with conditions, of Case 2020-SUP-13: A Petition by Jackson Benefield of 1636-1638 Headland, LLC dba Ten Healthcare for a Special Use Permit to operate a Medical Facility at 1636-1638 Headland Drive. The parcel is addressed as 1636 Headland Drive and is zoned “BP-3” Business Park District.
 - Approval, with conditions, of Case 2020-SPR-09: A Petition by Travis Spicer of Lowe’s for Site Plan Review of a proposed building addition at 1 Gravois Bluffs Plaza Drive. The property is zoned “C-1” Commercial District.
 - Approval, with conditions, of Case 2020-SUP-15: Consideration of amendments to a Special Use Permit for Commerce Bank for a freestanding ATM facility located at 591 Gravois Road. The parcel is zoned “OT-2” Olde Towne District.
- **Other Items from the Community Development Department:**
 - Request for partial escrow release for Fenton Logistics Park Plat Five (Lot F) – See 12/2/2020 memo from Amy Starck.
Motion required.

HEALTH/SAFETY – Ald. Jokerst, Chairman (Sobey, Wisbrock, Clauss)

- **Discussion regarding the St. Louis County 2021-2025 Strategic Plan for Investing in Affordable Housing and Homeless Services – Nikki Finkbiner.**

MISCELLANEOUS

- **Liquor License request for Cracker Barrel Old Country Store #150 and Shreeji of Fenton, LLC (Phillips 66) – See 11/20/2020 memo from Jane Hungler.**
Motion required.
- **Request for record destruction – See 12/2/2020 memo from Jane Hungler.**
Motion required.

EXECUTIVE SESSION

Roll Call Vote To Close The Meeting Pursuant To Section 610.021(1) Legal Actions, Causes Of Action Or Litigation... Section 610.021(2) Lease, Purchase Or Sale Of Real Estate... And Section 610.021(3) Hiring, Firing, Disciplining Or Promoting Employees...

ADJOURNMENT

**THIS AGENDA WAS POSTED FRIDAY, DECEMBER 4, 2020
AT FENTON CITY HALL.
FOR A COPY, CONTACT THE
CITY CLERK’S OFFICE.**

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.