



2023 Farmer's Market Vendor Application Form



Farm/Business Name: _____ Primary Contact: _____

Mailing Address: _____ Location of Farm/Business: _____

Others authorized to sell on your behalf: _____

Phone: _____ Cell/Alt Phone: _____ Fax: _____

Email: _____ Website: _____ Facebook: _____

State Sales Tax ID: _____

Documents to be submitted with application (if applicable) send copy of each with application:

- Missouri Retail Sales Tax License (please see state regulations);
- Liquor licenses (as defined in [Chapter 600](#) of the Municipal Code of Fenton);
- St. Louis County Health Permits, certificates, or licenses;
- Other required applicable permits, certificates, or licenses;
- Proof of General Liability Insurance;
- Proof of Vehicle Liability Insurance (required to operate a car within the Market);
- Hold Harmless Agreement.

Vendors must keep Missouri Retail Tax License and applicable health permits, at the market while working.

Check if Applicable:

- Farm Organic Certified Produce Meat Plants/Flowers Baked Goods
- Arts/Crafts Food Vendor (Prepared) Food Establishment (On-site Cooking)

Are you planning to do sampling? Yes No

Vending Commitment:

(Booth space is 10 X 10 and under a Covered Pavilion with Electricity and water access at each stall).

- Full Season Long Vendor - 20 Weeks:** Fee is \$240 (equals \$12 / week per booth).
First installment due with application and **Paid prior to April 20th** and the balance by July 20th. _____
- Full Season Long Vendor - 20 Weeks:** Fee is \$300 (equals \$15 / week per booth).
First installment due with application and **Paid after April 20th** and the balance by July 20th. _____
- Half Season Vendor – 10 Weeks:** Fee is \$200 (equals \$20 / week per booth). _____
- Weekly Stall (10 X 10) :** Fee is \$20 (per stall) _____ total days x \$20 _____
- Weekly Half Stall (5 X 10) :** Fee is \$12 (per ½ stall) _____ total days x \$12 _____

TOTAL AMOUNT ENCLOSED: _____

I have enclosed my check or money order payable to “City of Fenton”
(Master card/Visa /Discover also accepted) for the options(s) selected above.

Submit Application and Payment Information to:

City of Fenton
c/o Fenton Community & Farmers Market
625 New Smizer Mill Road
Fenton, MO 63026
Phone: 636-343-2080 Fax: 636-343-1183
Email: farmersmarket@fentonmo.org

Please check desired Thursday market date(s) if NOT a season long vendor:

<u>1st Thursday</u>	<u>2nd Thursday</u>	<u>3rd Thursday</u>	<u>4th Thursday</u>	<u>5th Thursday</u>
<input type="checkbox"/> Jun 1	<input type="checkbox"/> Jun 8	<input type="checkbox"/> May 18	<input type="checkbox"/> May 25	<input type="checkbox"/> Jun 29
<input type="checkbox"/> Jul 6	<input type="checkbox"/> Jul 13	<input type="checkbox"/> Jun 15	<input type="checkbox"/> Jun 22	
<input type="checkbox"/> Aug 3	<input type="checkbox"/> Aug 10	<input type="checkbox"/> Jul 20	<input type="checkbox"/> Jul 27	<input type="checkbox"/> Aug 31
<input type="checkbox"/> Sep 7	<input type="checkbox"/> Sep 14	<input type="checkbox"/> Aug 17	<input type="checkbox"/> Aug 24	
		<input type="checkbox"/> Sep 21	<input type="checkbox"/> Sep 28	

Location/Hours of Operation: The Market will be held in the Meramec Pavilion located at 995 Larkin Williams Road, Fenton, MO 63026. The market runs **Thursday**, May 18th - September 28th. Sales begin promptly at 4:00 P.M. and conclude promptly at 8:00 P.M. Clean-up should occur between 8:00 P.M - 9:00 P.M.

Cancellation Policy: Please give the Manager 24-hours' written notice if you cannot attend a Market Day. Pre-paid Full Season/Half Season Fees for missed Market days cannot be refunded. For emergencies call Public Works Department 636-349-8155. For cancellations e-mail farmersmarket@fentonmo.org or contact 636-368-6012.

Late Arrival Policy: Vendors are asked to be in their designated market space no later than 3:45 P.M. Vendors who arrive after this time may forfeit their space or be moved. No driving on market site after 3:45 P.M.

Farmers, please list all crops you would like to sell and when the product is available:

Meat/Dairy, Egg, Fish, Poultry Producers, please list products you will be selling/varieties and their availability:

Food Processors, please fill out products you will be selling and their availability (honey, baked goods etc.):

Prepared Food Vendors, please fill items you plan on serving:

Artisan/Crafter Vendor, Please list a description of craft or other items you plan to sell at market (please include photos of the items):

Applicant's Affidavit:

I hereby certify that the above information is true and correct and I have read and agree to abide by the City of Fenton and other applicable laws.

Signature

Date

PLEASE READ AGREEMENT AND SIGN BELOW:

HOLD HARMLESS AGREEMENT: “No liability either expressed or implied, will be incurred by the City, its agents, servants, and employees, arising out of the use of the premises by permitted, its agents, servants, guests, employees, assigns, successors, invitees, and licensees. Member agrees to indemnify and save harmless the City, its guests, agents, servants, employees, from and against any and all liability for damages arising from injuries to person or damage to property occasioned by any acts or omissions of the City, its agents, servants or employees, including any and all expenses, including but not limited to attorneys’ fees and costs, which may be incurred by the City or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of its agents, servants or employees contributed to such injury or damage.” I understand this agreement and agree to absolve all sponsors, organizers, and City of Fenton of all liability for any injury, or loss or inconvenience suffered as a result of taking part in the Fenton Community & Farmers Market. I consent and authorize Fenton Public Works Department to reproduce photographs/video or any other personal information necessary.

I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE HOLD HARMLESS AGREEMENT.

Signature

Date