

**CITY OF FENTON**  
**625 NEW SMIZER MILL ROAD, FENTON, MO 63026**  
**MINUTES OF THE BOARD OF ALDERMEN COMMITTEE MEETING**  
**THURSDAY, NOVEMBER 11, 2021**  
**7:00 P.M.**

Mayor Brasses stated in light of the current public health crisis, including specifically the high community transmission in St. Louis County, and related CDC health guidelines, the Board recognizes that it would be dangerous and impractical to have public indoor group gatherings and recognizes that some members of the public may not feel comfortable attending such in-person meetings. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. To balance both, and in accordance with Sec. 610.020, RSMo. and R-20-01, this meeting will not be open to in-person public attendance but rather accessible by the public in real time ONLY by a video/teleconference call via "Zoom".

**CALL TO ORDER**

Mayor Bob Brasses called the Board of Aldermen meeting to order at 7:00 p.m. via Zoom Videoconference (RSMo. 610.015) and explained the reasons for conducting the meeting via videoconference, i.e., due to the State of Emergency (as specified in the notice above) on Thursday, November 11, 2021.

**PLEDGE OF ALLEGIANCE**

Mayor Brasses led the Pledge of Allegiance.

**ROLL CALL**

City Clerk Jane Hungler called the roll:

Alderman Ralph Cruts - *Present*

Alderman Kevin Yarbrough - *Present*

Alderman Brian Wisbrock - *Present*

Alderman Joe Maurath - *Present*

Alderman Chris Clauss - *Present*

Alderman Robin Huels - *Present*

Alderman Tom Heard - *Present*

Alderman Susan Jokerst - *Present*

Eight Aldermen were present at the opening of the meeting all via video conference.

**CITY OFFICIALS PRESENT:**

Mayor Bob Brasses - *via video conference*

City Attorney Erin Seele, Esq. - *via video conference*

City Administrator Andrea N. Finkbiner - *via video conference*

City Clerk Jane Hungler - *via video conference*

City Planner Amy Starck - *via video conference*

Public Works Director Dan Howard - *via video conference*

Parks and Recreation Tina Sullivan - *via video conference*

St. Louis County Police Precinct Captain Kevin Lawson - *via video conference*

## **MAYOR'S COMMENTS**

Mayor Brasses recognized veteran's day (formerly Armistice Day) which is commemorated every year to mark the armistice signed between the Allies of World War I and Germany, which took effect in the eleventh hour of the eleventh day of the eleventh month. Mayor Brasses recognized and thanked all the veterans for their service.

## **PUBLIC COMMENTS**

There were no public comments.

Alderman Clauss made a motion to move Miscellaneous topics next on the agenda. The motion was seconded by Alderman Wisbrock. The motion was passed unanimously by voice vote.

## **MISCELLANEOUS**

- **Consideration of contractor acceptance for the 2021 Concrete Street Slab and Sidewalk Replacement Program.**

The bid opening for the 2021 Concrete Street Slab and Sidewalk Replacement Program was held on Wednesday November 3, 2021. The City received five bids which were publicly opened and read aloud. (Note: The proposed program will begin in 2022 and is included in the approved 2022 Long-Range Capital Plan).

E. Meier Contracting submitted the overall lowest responsive bid in the amount of \$803,675.00 with R.V. Wagner submitting the second lowest overall responsive bid of \$806,225.00.

With the bids reflecting an overall bid cost higher than what is anticipated to be budgeted in the Long-Range Capital Plan for 2022 (at \$700,000 for Slab Replacement and \$50,000 for Sidewalk Replacement), quantities will be adjusted during construction as to not exceed the budgeted amount.

At this time, it is requested by Staff to award the 2021 Concrete Street Slab and Sidewalk Replacement program to E. Meier Contracting as the low bidder.

Alderman Maurath noted the recommendation of low bid from E. Meier Contracting but suggested considering awarding the bid to R.V. Wagner, as there have been no issues with their service, many compliments on their work, provide quality work, and more experience with concrete work. City Attorney Erin Seele advised the Board does not have to award to the lowest bidder but can award to lowest, best, and most responsive bid based on legislative determination of reasons City finds going with R.V. Wagner is in best interest of the City. Alderman Clauss agreed to stay with R.V. Wagner because she feels they have always been responsive, accommodating, and courteous. Alderman Huels stated she feels R.V. Wagner has been a good partner with the City. Alderman Jokerst inquired why recommendation was for E. Meier Contracting. Public Works Director Dan Howard responded historically the City has awarded lowest bid unless bid was not responsive, or bid was awarded for good cause for best/most responsive. Alderman Wisbrock shared R.V. Wagner has a proven track record with the City, knows the City expectations and operations, and provides quality work.

Alderman Maurath noted the previous comments were for the record.

Upon discussion, Alderman Huels made a motion to forward to the November Board of Aldermen meeting the recommendation of R.V. Wagner for contractor for the 2021 Concrete Street Slab and Sidewalk Replacement Program. The motion was seconded by Alderman Maurath. Upon a vote being taken, the motion passed unanimously by the Board of Aldermen.

- **Presentation by the Missouri Energy Initiative regarding the passage of a Show Me PACE Clean Energy District (Commercial) Ordinance.**

Josh Campbell, Executive Director of Missouri Initiative, generally described the projects Show Me PACE has done since its operation in 2015 (32 commercial projects and facilitated more than \$330,000 in economic benefits), what the PACE District is, and the ordinance before the Board. He noted they only operate in commercial space and use property assessment mechanism to finance energy efficient projects. This program requires no financial involvement from nor imposes any liability on the City and the City is not party to any agreements. Josh Campbell stated that they were approached by a developer, who was at the meeting, wanting to use PACE financing for a project in Fenton.

Kurt Lord, Managing Member, Riverfront Hospitality, LLC shared they are in negotiations with the current owners of the Motel 6/Roadway Inn located at 1860 Bowles Ave. The proposal is to tear down the existing motel and construct a new 123-room hotel and an indoor sports facility. He is in favor of Fenton's consideration of the Missouri Energy Initiative and the passage of a Show Me PACE Clean Energy District (Commercial) Ordinance. As a local real estate developer who would like to re-develop one or more properties in Fenton, he would like to emphasize the importance of this type of financing. It can be very helpful to the success of development projects. As municipalities have become very cautious of TIF type programs, this alternative Clean Energy program can make a positive impact without the detriment that a TIF may impose. The Show Me PACE program allows developers to finance the costs of energy efficient improvements/developments more effectively. Its impact can directly influence the decision to proceed with the development. He hopes the City will adopt the ordinance which enables Fenton to be a participating municipality.

Alderman Maurath asked if this program originated from California due to energy problems. Josh Campbell replied yes and explained that a Missouri statute passed in 2010 and is meant to be an economic driver and tool for energy efficient development. Alderman Maurath inquired if this would be used for multi-family and it was explained that while the program allows financing for certain multi-family, it does not override and must comply with the City's zoning regulations. In response to questioning, it was discussed that the financing is limited to components of a development that generate energy savings and must save more money for energy components than the developer spends on those components, with examples being lighting systems, HVAC systems, roofing, etc.

Alderman Maurath confirmed for the record this financing did not involve tax abatement, was not a tax, and had nothing to do with the City or taxpayers.

Alderman Heard expressed appreciation for their desire to improve the property.

Alderman Clauss asked involvement of City and Josh Campbell responded just passage of the ordinance to allow operation within City and appoint representative of City to give updates to and participate in annual meeting.

Alderman Maurath asked City Attorney Erin Seele her opinion of the program. City Attorney Erin Seele expressed that the decision was up to the Board, but this program did not require blight designations nor involve taxpayer funds but was still an economic tool to help incentivize energy efficient development and help developers finance the same. City Attorney explained this ordinance just gives developers the right to apply for PACE funding within the City but does not guarantee every project will be approved.

Alderman Huels inquired what type of sports facility is being considered. Kurt Lord replied the owner would like to possibly bring a hockey practice facility to the location.

Upon discussion, Alderman Maurath made a motion to forward to the November Board of Aldermen meeting the Missouri Energy Initiative regarding the passage of a Show Me PACE Clean Energy District (Commercial) Ordinance. The motion was seconded by Alderman Jokerst. Upon a vote being taken, the motion passed unanimously by the Board of Aldermen.

- **Discussion regarding the Personnel Budget for 2022, as considered and recommended by the Finance Committee during their November 3<sup>rd</sup> Meeting.**

Mayor Brasses expressed desire to have a number to input into the 2022 budget for pay increase. Alderman Heard shared a presentation (attached as part of these minutes) for salary treatment.

Alderman Heard shared the Finance Committee met twice for discussions regarding the salary treatment for the 2022 budget and the Finance Committee is recommending a starting point of a 3% increase for salary treatment. Alderman Heard explained since 2017, the City has consistently spent less than budgeted for personnel expenses, FICA will remain the same for 2022 at 7.65%, LAGERS will decrease for 2022 from 7.4% to 5.9%, health insurance expense decreased \$82,700 and noted insurance expense does not affect wages but is a City expense for personnel, and the 2020-2021 re-organization in public works and parks and recreation lowering head count resulted in a decrease of \$450,000 in wages.

The Finance Committee recommended with a 3-1 vote, a 3% increase reflecting an estimated \$35,618.13 increase (that would be used to allocate increase to employee) to **wages only** resulting in an overall expense effect of \$27,343.35 for **wages and City paid benefits**.

Alderman Jokerst thanked the Finance Committee for all the work performed to provided information and numbers.

Alderman Maurath expressed the Board also needs to consider the personnel related contractual \$2+ million police budget expense for overall wages. Alderman Maurath stated he does not consider the \$450,000 re-organization a savings, it was a correction to operations, LAGERS decreased this year but has escalated 6, 7, or 8% in the past, health costs decreased by \$82,000 but believes it is related to Covid that has caused inability to hire employees. Alderman Maurath shared he is comfortable with committee's recommendation of 3% and feels budget needs to be reviewed first before approving increase.

Alderman Wisbrock agrees full budget needs to be reviewed, however need to recognize/consider the increases that have been approved over the last couple years. The approvals were in 2021 a \$1,200 flat increase per employee, in 2020 a 1-3% increase, and in 2019 a 3-5% increase based on study. Alderman Wisbrock shared he wants to retain good employees, not have Fenton as a training ground, and still be prudent with finances.

Alderman Heard shared he feels the employees have borne a large burden due to Covid, have kept City services running, employees have taken on additional duties due to staff shortages, and there has been decreases in expenses such as medical and re-organization. Alderman Heard further shared even with flat revenues, he anticipates an increase to the "B" sales tax distribution revenues and stated he is in favor of a 3% minimum (noting he thought it was a bit meager) but suggested a 4% increase.

Alderman Clauss voiced she understood the Finance Committee was charged to research, of which Alderman Heard did an exemplary job, to make a recommendation to the Board for consideration for the budget. She is confused if the Board tables discussion of their recommendation until budget is reviewed, why were they asked to gather information if it is not going to be used.

Alderman Maurath stated he does not feel 3% is meager, Board needs to consider increase to four (4) weeks PTO the first year, the 100% / 75% City paid insurance benefit approved and noted those benefits are costly to the City and this increase compounds each year. Other municipalities use property and personal property taxes to fund their revenues and does want to implement that burden on residents or businesses but may have to in future, and also need to include contracted employees in this budget.

Alderman Huels asked Alderman Heard to clarify his recommendation. Alderman Heard replied he suggested a 4% increase consideration. Alderman Huels expressed it is not fair to not give raise based on costs may increase, it is based on current. She feels employees have taken on extra responsibilities, some employees have gone above and beyond their duties, and that should be recognized.

Alderman Yarbrough stated he agreed with Alderman Heard that this is a minor increase to finances. He addressed cost of living increase, such as food and gas have almost doubled. Alderman Yarbrough expressed employees need to stay up with cost-of-living increase.

Alderman Maurath stated need to consider increasing health insurance expense the City pays not the employee; all angles need to be considered. Alderman Maurath voiced in response to Alderman Clauss' comment, he is not trying to parley the recommendation, he is in favor of committee's recommendation.

Alderman Huels inquired amounts of a 4% increase. City Administrator Nikki Finkbinder shared a 4% increase reflecting an estimated \$47,490.85 increase (that would be used to allocate increase to employee) to **wages only** resulting in an overall expense effect of \$40,838.47 for **wages and City paid benefits**.

Alderman Huels shared her viewpoint that the Board just approved a \$3,000 expense increase to go with the proven with R. V. Wagner for concrete bid and hesitate to invest into the stewards of the City.

Upon discussion, Alderman Huels made a motion to approve a four percent (4%) increase. The motion was seconded by Alderman Clauss. Alderman Maurath called for point of order. City Attorney Erin Seele advised topic is under Miscellaneous and open to the full board, the Board has right to override Finance Committee's recommendation.

Alderman Cruts inquired if the 3% / \$35,618.13 included City paid benefits or if the 4% / \$47,490.85 included City paid benefits. City Administrator Nikki Finkbinder replied no, amounts are wages only for eligible employees.

Alderman Yarbrough reiterated Alderman Maurath's comments regarding the increase is not only for this year this increase is forever, and the \$3,000 concrete expense a one-time expense.

Alderman Clauss noted the 4% increase is calculated on employees receiving an exceptional review. Mayor Brasses clarified 4% increase was calculated with 4% increase to eligible employees' current salary. Mayor Brasses further shared increases per employee if ran through the Matrix will be based on their quartile, performance review, and determination of model percentage for allocation. The Matrix allocates a higher increase to employees in the lower quartiles to bring them up in their range quicker.

City Administrator Nikki Finkbinder clarified a 3% increase of \$35,618.13 or a 4% increase of \$47,490.85 would be the amount to be allocated to eligible employees for raises. The 3% increase of \$27,343.35 or a 4% increase of \$40,838.47 would be overall cost to the City for wages and City paid benefits. City Administrator Nikki Finkbinder shared there is a \$13,495.12 difference between the 3% to the 4% increase for overall cost of wages and benefits to the City for all positions (eligible, probationary, and vacant).

Alderman Maurath shared the City is not required to give vacation or health care and feels they are part of the compensation to the employee.

Alderman Cruts shared the net of 4% would be \$40,838.47 for actual pay raises and a cost to the City with benefits of \$47,490.85 or a 3% would be a \$27,343.35 for actual raises and a cost to the City with benefits of \$35,618.13. City Administrator Nikki Finkbinder replied no it would be opposite, \$47,490.85 or \$35,618.13 to employees for raises. Alderman Cruts inquired what good is the lower

number if that is not what is being considered for raises to the employees. City Administrator Nikki Finkbiner responded each year it is requested what the total impact of raises will be to the City.

City Administrator Nikki Finkbiner stated actual monetary increases to employees will depend on how the Board chooses to distribute money; flat amount per employee, through the Matrix, or a 1, 2, 3% merit.

Upon the roll being called, the Board of Aldermen voted as follows:

Alderman Cruts	<i>Nay</i>	Alderman Clauss	<i>Aye</i>
Alderman Yarbrough	<i>Nay</i>	Alderman Huels	<i>Aye</i>
Alderman Wisbrock	<i>Aye</i>	Alderman Heard	<i>Aye</i>
Alderman Maurath	<i>Nay</i>	Alderman Jokerst	<i>Aye</i>

It was announced that the motion was passed by the Board of Aldermen.

Alderman Maurath made a motion to move Eagle Scout Project and the Planning and Zoning topics next on the agenda. The motion was seconded by Alderman Wisbrock. The motion was passed unanimously by voice vote.

#### **PARK & RECREATION COMMITTEE**

- **Approval of a proposed Eagle Scout project related to the lakes with the City's parks, as presented at the Committee Meeting.**

Alderman Clauss expressed it would be great if project included more than one recycle container at each lake. Alderman Jokerst inquired if reservoir above Preslar Lake was included and asked who will maintain/empty the monofilament fishing line recycle containers when Jacob goes away to college or moves away. Mayor Brasses suggested it would eventually become responsibility of Public Works Department.

Upon discussion, Alderman Cruts made a final motion to approve proposed Eagle Scout project for Jacob Kroger as presented at the Committee Meeting. The motion was seconded by Alderman Huels. Upon a vote being taken, the motion passed unanimously by the Board of Aldermen.

#### **PLANNING & ZONING COMMISSION MEETING NOVEMBER 2, 2021 – UPDATE/DISCUSSION**

*Ald. Maurath, Liaison*

All recommendations from the Planning and Zoning Commission will be forwarded to the next Board Meeting for approval unless otherwise noted.

- **The Planning and Zoning Commission recommended the following:**
  - **Approval with conditions, of CASE 2021-SUP-14:** A Petition by Midwest Surge, LLC for a Special Use Permit to operate an Indoor Limited Recreational Facility (bating cages) at 2013 Hitzert Court. The property is addressed as 2001 Hitzert Court and is zoned "IP-1" Industrial Park District.

#### **Conditions of Approval:**

1. This Special Use Permit is solely for Midwest Surge, LLC to operate an Indoor Limited Recreational Facility at 2013 Hitzert Court.
2. Minimally, an Occupancy Permit will be required before the building is occupied.
3. A separate Municipal Zoning Approval (MZA) by the City of Fenton for any proposed interior remodel will be required.
4. Any proposed signage will require a separate Sign Permit.
5. Compliance with all other applicable City of Fenton Codes and Ordinances.

Alderman Maurath shared property is a 7.65-acre parcel and currently there are two multi-tenant office/warehouse buildings on the parcel constructed in 1972 containing a total of 190,000 square feet of which Midwest Surge would occupy 20,000 square feet in the southernmost part of the building. Currently, property is unoccupied. Alderman Maurath noted the application met all requirements and no concerns were noted from the Commission.

Alec Logue was present and had no further comments.

- **Approval, with conditions, of CASE 2021-SPR-03:** a Petition by Scott Haley of US Capital Development for Site Plan Review of two (2) new flex warehouse/distribution buildings (“Buildings 6A and 6B at Fenton Logistics Park”) The properties are addressed as 650 Assembly Parkway and 2045 Fenton Logistics Park Boulevard and are zoned “PID” Planned Industrial Development.

**Conditions of Approval:**

This approval is strictly for the development of two (2) new flex warehouse/distribution buildings at 2045 Fenton Logistics Park Blvd and 650 Assembly Parkway as indicated on plans submitted with the application and dated October 8, 2021, with the following conditions of approval:

1. Site Plan Review approved under Case 2019-SPR-06 for Spec Building VI shall be deemed null and void.
2. A separate Subdivision application will be required for any future lot line adjustment and lot split and shall indicate the removal of the buffer area between proposed Lots E-1 and E-2. Should the lot adjustment/lot split not occur in the future, the Final Plats shall be amended to remove the buffer areas adjacent to the shared lot line. Occupancy of the proposed buildings will not be permitted until the removal of the required 10-foot landscape buffer areas between the lots has been approved by the City and recorded in the Recorder of Deeds Office.
3. All future tenants within the building will require an Occupancy Permit, at which time the proposed tenant use will be reviewed for compliance with the allowable uses within the “PID”, as provided for in Section 4, Item #2(B) of amended Ordinance 4002.
4. The site plan shall be amended to indicate the proposed trash enclosure locations. Details regarding the enclosure material and pad pavement materials will also need to be provided.
5. Evidence of an ingress/egress access easement will need to be provided for any shared access between lots.
6. Landscaping shall be minimally provided as indicated on the landscape plan submitted with the application. Proposed landscaping within bio-retention areas will require review and approval by MSD and may be subject to MSD maintenance agreements.
7. All proposed storm water control for the site will require review and approval by Metropolitan Sewer District (MSD).
8. Review and approval of the development will be required by the Fenton Fire Protection District (FFPD).
9. Any needed changes based on MSD or FFPD review may be administratively reviewed and approved by the Community Development Director.
10. In addition to Building Permit, a Major Land Disturbance Permit will be required before any construction will be permitted.
11. Compliance with all other applicable City of Fenton Codes and Ordinances.

Alderman Maurath shared parcel is at Mraz and outer road.

Scott Haley was present and stated site plan was submitted, reviewed, and presented to Planning and Zoning Commission, and there were no issues or concerns brought forward. Working with strong tenant for one or both buildings. Looking for support from the Board. Scott Haley shared one building is 125,000 square feet and second build is just under 160,000 square feet and will have access from eastside of Fenton Logistics Boulevard and the other will access from Assembly Parkway on the northside. Scott Haley stated he agrees to recommendations in Staff’s

memorandum. Mr. Haley commented after listening to presentation he was in favor of PACE agreement consideration.

**FINANCE** – *Ald. Heard, Chairman (Cruts, Maurath, Huels)*

- **September, 2021, Monthly Financial Report.**

Alderman Heard summarized the monthly financial report. There were no questions or discussions.

- **Request by Commerce Bank to execute a Treasury Agreement.**

A preliminary draft of the same was provided to the Board in December of 2019 for consideration; however, the final draft based on legal review by both parties was not finalized until late September of 2021. Treasury Agreement that Commerce Bank is requesting that the City to execute was available for review.

Alderman Heard shared topic was tabled last month for technical risk assessment for compliance requirements contained in agreement. Upon review, ENT has verified City has adequate safeguards to meet required standards in the agreement.

Alderman Heard asked City Administrator Nikki Finkbiner possible repercussions to not enter agreement. City Administrator Nikki Finkbiner replied they could stop providing services. City Attorney Erin Seele expressed all banking institutions would likely require similar agreements. Alderman Heard noted the agreement does have easy out clause.

Upon discussion, Alderman Heard made a motion to forward to the November Board of Aldermen meeting the request by Commerce Bank to execute a Treasury Agreement. The motion was seconded by Alderman Huels. Upon a vote being taken, the motion passed unanimously by the Committee.

- **Consideration of a renewal increase under the SunGard Pentamation Agreement.**

On December 21, 1998, the City approved Ordinance No. 2213 approving an agreement with SunGard Pentamation Government Systems (now Superior, LLC/Central Square Technologies) relating to computer hardware and software for the licensing, support, and maintenance of the City's accounting software. The City also approved an upgrade to the accounting software through SunGard on July 28, 2016 via Ordinance 3615.

The 2022 annual renewal fee for the program at \$19,362.25 has increased 9.5% from the 2021 renewal fee of \$18,440, at \$992.25. At this time, Staff is requesting approval for hardware and software support and maintenance for the City's financial software in accordance with the terms and procedures of the agreement between the City and SunGard Public Sector for software license, sale, and installation of equipment and support and maintenance services. If approved, this item is will be included in the 2022 Budget under Acct#10112-57852 Software Maintenance.

Upon discussion, Alderman Heard made a motion to forward to the November Board of Aldermen meeting consideration of a renewal increase under the SunGard Pentamation Agreement. The motion was seconded by Alderman Cruts. Upon a vote being taken, the motion passed unanimously by the Committee.

- **Consideration of a Special Meeting to discuss American Rescue Plan Act (ARPA) funds.**

City Administrator Nikki Finkbiner stated the City will receive in total \$754,000 in ARPA funds of which the City has already received the first half of those funds. The funds have to be earmarked for allocation as required. As discussed in prior meeting, there are guidelines for approved expenses, such as infrastructure, program loss, etc.

Alderman Maurath suggested gathering numbers for loss program revenue. After discussion, City Administrator Nikki Finkbinder stated she will forward copy of overview of guidelines and minutes of the prior discussion regarding the desired allocation considerations of ARPA funds to the Board.

Upon discussion, Alderman Heard suggested to call a Special Meeting in January after the holidays for the consideration of American Rescue Plan Act (ARPA) funds allocation to allow for thorough review of information. There were no objections.

## **PARK & RECREATION COMMITTEE MEETING NOVEMBER 1, 2021 – UPDATE/ DISCUSSION**

*Ald. Huels, Liaison*

All recommendations from the Park and Recreation Committee will be forwarded to the next Board Meeting for approval unless otherwise noted.

- **Announcements from the Park and Recreation Committee Meeting:**
  - **The Parks Master Plan and methods to make requests to the Board of Aldermen to approve and fund small improvements in the park.**
  - **Volunteer events for Honeysuckle removal in the parks.**
  - **Removal of a MDC cage from Westside Park this winter.**
  - **Looking at future sponsorship of local events and creating a donation policy.**  
Alderman Huels noted it was late to sponsor Fenton Chamber of Commerce cornhole tournament when they submitted request.
  - **Planting guidance and management of snakeroot overgrowth at Bud Weil Park.**  
**A proposed 2022 Budget for Parks and Recreation Facilities to submit to the Board of Aldermen for approval.**
- **The Park and Recreation Committee recommended the following:**
  - **Approval of Staff having an arborist and/or MDC review options to replace trees in Westside Park as presented at the Committee Meeting.**  
Alderman Heard suggested a \$500 budget for arborist and/or MDC review options, MDC may be at no charge. There were no objections.
  - **Approval of planting native flower in the Westside Lake wetland areas and protecting mowing areas, as presented at the Committee Meeting.**
  - **Approval of Staff investigating ways to advertise local Fenton businesses at the Fenton Sports Complex (in lieu of signage).**  
City Administrator Nikki Finkbinder shared there was discussion at committee suggesting an advertising brochure/map of City of Fenton businesses and restaurants to hand out to traveling teams.
  - **Approval of proposed events at RiverChase and in the parks.**  
City Administrator Nikki Finkbinder shared there is \$10,200 budgeted for RiverChase events however, there is nothing budgeted for park events for this year and suggested a \$20,000 park event budget for 2022. Alderman Maurath suggested a \$25,000. There were no objections. Alderman Huels noted that some events, like mad science, has a cost and because space is limited, will only go to residents.
  - **Approval of “lock-in” events at RiverChase with an adopted policy regarding the same.**  
Alderman Jokerst inquired on \$150 charge if no food is provided. City Administrator Nikki Finkbinder replied clean up charge. Alderman Jokerst inquired on limiting outside drinks to Pepsi products. City Attorney Erin Seele advised as defined in Pepsi contract does not allow to display or permit availability of non-Pepsi products. Alderman Jokerst inquired on staffing. City

Administrator Nikki Finkbinder explained that the City provides front desk staff of which one is a manager on duty, it is their responsibility to oversee the event.

Alderman Huels asked Public Works Director Dan Howard for update on outdoor pool. Public Works Director Dan Howard shared filled pool Tuesday, turned pumps on and ran for 24 hours. There was drop in water level of three (3) inches over a 24-hour period vs. two and one half (2 ½) inches in a one (1) hour period. Working with Westport pools on a few minor items that may be contributing to leak. There is a leak in valve in pump room that is being addressed. He feels major leak was found and corrected. City Administrator Nikki Finkbinder shared Staff will be requesting audit of pool in the 2022 capital plan budget discussions. Alderman Jokerst suggested filling pool in and install splash pad. City Administrator Nikki Finkbinder suggested a study for membership/participants effect and discuss effect with YMCA should partnership discussions come to fruition. Alderman Wisbrock expressed a study and/or thorough review of pool needs to be conducted and would the YMCA have any inhouse or pool resource recommendations. City Administrator Nikki Finkbinder stated she would find out.

Alderman Huels asked Public Works Director Dan Howard for update on managed deer hunt. Public Works Director Dan Howard replied Missouri Department of Conservation (MDC) will provide report in January as there are several managed deer hunts being conducted in St. Louis County.

- **Other Items from the Park and Recreation Department:**

- **Consideration of an agreement with Scott Gallagher, LLC for a Fenton Soccer Program.**

The City of Fenton is looking to partner with Scott Gallagher LLC, for the 2022 City of Fenton soccer program. The City partnered with Scott Gallagher this past fall consisting of 94 participants with many complements to the program and partnership with the City.

The program for 2022 will consist of a winter instructional session held at Riverchase, a spring instructional session held at Fenton City Park, summer camp session held at Fenton City Park, and an open game schedule for the fall session held at Fenton City Park. Each session will run independently of each other.

Under the agreement, the City will advertise, register, and collect fees for all participants for the programs offered. Scott Gallagher would provide the instruction and coaching for the programs and has agreed to compensation of \$15.00 per participant per session.

If approved, the first session will be scheduled to begin the first week of January. Each session would consist of six (6) weeks. Scott Gallagher is willing to sign the City's Service Agreement, similar to that recently executed for the City's 2021 soccer program.

Alderman Maurath inquired on participant cost. City Administrator Nikki Finkbinder replied \$55 resident or \$65 non-resident per participant.

Upon discussion, Alderman Huels made a motion to forward to the November Board of Aldermen meeting the consideration of an agreement with Scott Gallagher, LLC for a Fenton Soccer Program. The motion was seconded by Alderman Clauss. Upon a vote being taken, the motion passed unanimously by the Board.

- **Update from the Special Meeting of the Park and Recreation Committee Meeting on November 8, 2021.**

- **Approval of proposed Parks and Recreation Projects for the 2022 Budget, as discussed at the Special Meeting on November 8, 2021.**

City Administrator Nikki Finkbinder shared the committee will be requesting additional funds to help streamline goals and objectives regarding capital improvement projects.

1. Materials/supplies to start controlling invasive species, planting natural areas, mulch, small tools, etc. for all parks. It was suggested \$25,000. Alderman Jokerst suggest seeking grants.

2. Caulking at Heros Memorial currently there is a \$1,000 budget for maintenance and repairs. Building and Grounds Technician accessed, and he feels the repairs can be made within the current budget, it just needs to be added to the list.
3. Signage in all parks. Suggested a \$15,000 budget. City Administrator Nikki Finkbinder expressed she feels the budget may need to be higher to replace entrance signs in all parks and educational purpose signage.
4. Large tree removal. Currently there is a \$100,000 budgeted that will move to the 2022 budget and research tree trim grants for smaller trees.
5. Repavement projects identified by Public Works and incorporated into other projects for 2022 proposal.

City Administrator Nikki Finkbinder stated she will email the Board the presentation the YMCA shared with the Park Committee.

Alderman Heard thanked the Park Committee and all involved for activity being brought forward for consideration.

**HEALTH/SAFETY** – *Ald. Jokerst, Chairman (Yarbrough, Wisbrock, Clauss)*

There were no items for discussion.

**EXECUTIVE SESSION**

At 9:45 p.m., Alderman Clauss made a motion to enter into Executive Session pursuant to Section 610.021(1) Legal Actions, Causes Of Action Or Litigation. The motion was seconded by Alderman Huels.

Upon the roll being called, the Board of Aldermen voted as follows:

Alderman Cruts	<i>Aye</i>	Alderman Clauss	<i>Aye</i>
Alderman Yarbrough	<i>Aye</i>	Alderman Huels	<i>Aye</i>
Alderman Wisbrock	<i>Aye</i>	Alderman Heard	<i>Aye</i>
Alderman Maurath	<i>Aye</i>	Alderman Jokerst	<i>Aye</i>

It was announced that the motion was passed unanimously by the Board of Aldermen.

**ADJOURNMENT**

At 10:16 p.m. Mayor Brasses reconvened the meeting at which time, with no other business before the Board, Alderman Clauss made a motion to adjourn. The motion was seconded by Alderman Wisbrock. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

Respectfully submitted,

Jane Hungler  
City Clerk  
City of Fenton