

CITY OF FENTON, MISSOURI
625 NEW SMIZER MILL ROAD, FENTON, MO 63026
MINUTES OF THE BOARD OF ALDERMEN COMMITTEE MEETINGS
THURSDAY, MAY 5, 2022
7:00 P.M.

CALL TO ORDER

Mayor Maurath called the Board of Aldermen Meeting of the City of Fenton, St. Louis County, Missouri to order at 7:02 p.m. on Thursday, May 5, 2022. The meeting was held at Fenton City Hall and via Zoom Videoconference (RSMo 610.015).

PLEDGE OF ALLEGIANCE Mayor Maurath led the Pledge of Allegiance

ROLL CALL

City Clerk Jane Hungler called the roll:

Alderman Ralph Cruts – *Present*

Alderman Chris Clauss – *Present*

Alderman Robin Huels – *Present*

Alderman Brian Wisbrock – *Present*

Alderman Scott Maserang – *Present*

Alderman Ron Harrell – *Present*

Alderman Susan Jokerst – *Present*

Seven Aldermen were present at the opening of the meeting.

CITY OFFICIALS PRESENT:

Mayor Joe Maurath

City Attorney Erin P. Seele, Esq.

City Administrator Andrea N. Finkbiner

City Clerk Jane Hungler

St. Louis County Police Precinct Captain Kevin Lawson

Court Administrator Lauren Rabbitt - *via video conference*

Public Works Director Dan Howard - *via video conference*

Mayor Maurath acknowledged Planning and Zoning Commission member Deb Abbott and Parks and Recreation Committee member Mike Abbott were also in attendance.

MAYOR'S COMMENTS

Mayor Maurath thanked the new incoming Aldermen. Mayor Maurath encouraged the new Aldermen to ask questions.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF BOARD OF ALDERMEN COMMITTEES

Mayor Maurath inquired if the Board wanted to wait until the vacant seat was filled or proceed to approve Board of Aldermen Committee. He potentially has three (3) candidates for the vacant Ward 1 seat and will be presenting recommendation to the Board hopefully at the next meeting.

After discussion, Alderman Jokerst made a motion to move forward with Board of Aldermen Committee selection with the vacant seat unfilled. The motion was seconded by Alderman Huels. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

Alderman Huels made a motion to move the Boy Scout topic next on the agenda. The motion was seconded by Alderman Wisbrock. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

- **Consideration of a request by Boy Scout Troop 778 regarding rental of the Bud Weil Pavilion.**

Boy Scout Troop 778 is requesting the Board waive the rental fee for the Bud Weil Pavilion for their use on Wednesday evenings during the summer. The typical cost to rent the pavilion (for a day) is \$40 for residents and \$75 for non-residents.

Richard Bish, Boy Scout Troop 778 sponsored by American Legion Post 400, Fenton MO, stated the troop has utilized Bud Weil Pavilion (preferably near the lake) for many years as their summer meeting location and would like to continue that utilization arrangement from mid-June through September on Wednesday evenings.

After discussion, Alderman Huels made a final motion to approve the consideration of a request by Boy Scout Troop 778 and waive the rental fee of the Bud Weil Pavilion with the condition if the pavilions are rented, they will not be able to utilize the pavilion for their meeting and will be notified of the change. The motion was seconded by Alderman Clauss. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

POLICE/MUNICIPAL COURTS – (Cruts, Harrell, Clauss, Jokerst)

- **Election of the Committee Chairman**

Alderman Cruts made a motion to elect Alderman Clauss as Chairman of the Police/Municipal Courts Committee. The motion was seconded by Alderman Jokerst. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

- **Request to amend the existing contract with REJIS to include VPN connection for the Courts.**

Per REJIS, one of the providers of the Municipal Court software, in August, the Courts will need additional (secure) access into the REJIS system tunnel, which can be obtained by VPN (Virtual Private Network) access in addition to the Firewall.

A quote provided by REJIS to provide the VPN connection was available for review. Approval of the same will require an amendment to the City's existing contract with REJIS, approved under Ordinances 3524 and 4143.

Alderman Jokerst inquired on clarification of cost. Court Administrator Lauren Rabbitt shared the cost will be \$37.25 annually for VPN connection, and \$103.00 one-time setup fee.

Alderman Clauss made a motion to forward to the May Board of Aldermen meeting the request to amend the existing contract with REJIS to include VPN connection for the Courts. The motion was seconded by Alderman Cruts. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

- **Consideration of compensation for the Provisional Judge.**

City Attorney Erin Seele explained with the recent passage of 4216, amending Section 135.040, the Provisional Judge shall be compensated as such a rate as may be designated by the Board by Ordinance. City Administrator Nikki Finkbinder suggested setting compensation comparable to the Prosecuting Attorney rate which was believed to be around an hourly rate of \$125.00 - \$150.00 on an as needed basis.

Alderman Clauss made a motion to forward to the May Board of Aldermen meeting the consideration of compensation for the Provisional Judge with compensation comparable to the Prosecuting Attorney hourly rate on an as needed basis. The motion was seconded by Alderman Jokerst. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

PERSONNEL – (Cruts, Wisbrock, Huels, Jokerst)

- **Election of the Committee Chairman.**

Alderman Huels made a motion to elect Alderman Wisbrock as Chairman of the Personnel Committee. The motion was seconded by Alderman Jokerst. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

- **Request to amend the job description for Concession Stand Manager.**

An amended Job Descriptions for the Recreation III – Park Concession Stand Manger to change the age requirement from eighteen (18) to twenty-one (21) years of age is suggested for approval. This is in relation to the sale of liquor and requires a manager twenty-one (21) years of age or older to be present on the premises.

After discussion, Alderman Wisbrock made a motion to forward to the May Board of Aldermen meeting the request to amend the job description for Concession Stand Manager. The motion was seconded by Alderman Huels. Upon a vote being taken, the motion passed unanimously by the Committee.

Alderman Jokerst called for point of order and inquired if a motion to approve the committee selection was made, she believes motion was to move forward with consideration with the vacancy but not approval of selection.

Capital Improvements

Vacant (Ward 1)
Harrell (Ward 2)
Huels (Ward 3)
Maserang (Ward 4)

Finance

Cruts (Ward 1)
Wisbrock (Ward 2)
Huels (Ward 3)
Jokerst (Ward 4)

Health & Safety

Cruts (Ward 1)
Wisbrock (Ward 2)
Clauss (Ward 3)
Jokerst (Ward 4)

Personnel

Cruts (Ward 1)
Wisbrock (Ward 2)
Huels (Ward 3)
Jokerst (Ward 4)

Police/Municipal Court

Cruts (Ward 1)
Harrell (Ward 2)
Clauss (Ward 3)
Jokerst (Ward 4)

Community Affairs

Vacant (Ward 1)
Harrell (Ward 2)
Clauss (Ward 3)
Maserang (Ward 4)

Public Works/Forestry

Vacant (Ward 1)
Wisbrock (Ward 2)
Clauss (Ward 3)
Maserang (Ward 4)

Information Services

Vacant (Ward 1)
Harrell (Ward 2)
Huels (Ward 3)
Maserang (Ward 4)

After discussion including that some members thought they had already voted on such, Alderman Jokerst made a motion to approve committee selection as presented. The motion was seconded by Alderman Clauss. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

COMMUNITY DEVELOPMENT AND AFFAIRS – *(Harrell, Maserang, Clauss, vacant seat)*

• **Election of the Committee Chairman.**

Alderman Clauss made a motion to elect appointed aldermen that will fill vacant seat in Ward 1 as Chairman of the Community Affairs Committee. The motion was seconded by Alderman Harrell. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

• **Consideration of a Municipal Housing and Community Development Cooperation Agreement for Fiscal Years 2021-2023.**

The U.S. Department of Housing and Urban Development (HUD) Urban County provides qualification requirements for St. Louis County's Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs for the 2021, 2022 and 2023 program years.

St. Louis County is an Urban County, entitled to receive CDBG, HOME, and ESG funds from HUD. Each municipality within St. Louis County is eligible to participate in these programs. Fenton is currently participating in these programs.

Paragraph 31 of the Municipal Housing and Community Development Cooperation Agreement executed between St. Louis County and Fenton states "At the option of COUNTY, this Agreement will be automatically renewed for participation in successive three-year qualification periods, unless COUNTY or MUNICIPALITY provide written notice that either elects not to participate in a new qualification period. COUNTY shall notify MUNICIPALITY in writing of its right to make such election." Further, Fenton will not be eligible to apply for grants under the State CDBG program while part of the Urban County, and that, in participating as a part of the Urban County, Fenton automatically participates in the HOME and ESG programs.

Therefore, notice is hereby given in accordance with the terms of the Cooperation Agreement, that an updated Cooperation Agreement is needed to be signed and renewed for the period covering fiscal years 2021, 2022 and 2023 unless Fenton elects to inform St. Louis County and HUD in writing by June 5, 2022, of its desire to not participate in the CDBG and HOME programs.

After discussion, Alderman Clauss made a motion to forward to the May Board of Aldermen meeting the Consideration of a Municipal Housing and Community Development Cooperation Agreement for

Fiscal Years 2021-2023. The motion was seconded by Alderman Maserang. Upon a vote being taken, the motion passed unanimously by the Committee.

CAPITAL IMPROVEMENTS – *(Huels, Maserang, Harrell, vacant seat)*

• **Election of the Committee Chairman.**

Alderman Huels made a motion to elect Alderman Maserang as Chairman of the Capital Improvements Committee. The motion was seconded by Alderman Harrell. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

PUBLIC WORKS/FORESTRY – *(Wisbrock, Maserang, Clauss, vacant seat)*

• **Election of the Committee Chairman.**

Alderman Wisbrock made a motion to elect Alderman Wisbrock as Chairman of the Public Works/Forestry Committee. The motion was seconded by Alderman Maserang. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

INFORMATION SERVICES – *(Harrell, Maserang, Huels, vacant seat)*

• **Election of the Committee Chairman.**

Alderman Harrell made a motion to elect Alderman Harrell as Chairman of the Information Services Committee. The motion was seconded by Alderman Maserang. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

MISCELLANEOUS

• **Consideration of a request for a Liquor License by Viviano’s Festa Italiano, Inc.**

Viviano’s Festa Italiano, Inc. 55-57 Fenton Plaza, Fenton MO 63026 has made an application for a new liquor license (due to relocation-old location 62 Fenton Plaza) with the City of Fenton for liquor by the drink and Sunday sales, consumption on the premises and taste testing.

The applicant has submitted all needed documents to process the liquor license and meets the qualifications of Section **600.055**; *(contingent on final approval of Occupancy Permit)*.

After discussion, Alderman Clauss made a final motion to approve request for a Liquor License by Viviano’s Festa Italiano, Inc. as submitted. The motion was seconded by Alderman Wisbrock. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

EXECUTIVE SESSION

At 7:36 p.m., Alderman Clauss made a motion to enter into Executive Session pursuant to Section 610.021 (1) Legal actions, causes of action or litigation, (3) Hiring, firing, disciplining, or promoting employees, and (13) Individually identifiable personal records, performance ratings or records pertaining to employees and or applicants for employment. The motion was seconded by Alderman Cruts.

Upon the roll being called, the Board of Aldermen voted as follows:

Alderman Cruts	<i>Aye</i>	Alderman Clauss	<i>Aye</i>
		Alderman Huels	<i>Aye</i>
Alderman Wisbrock	<i>Aye</i>	Alderman Maserang	<i>Aye</i>
Alderman Harrell	<i>Aye</i>	Alderman Jokerst	<i>Aye</i>

It was announced that the motion was passed unanimously by the Board of Aldermen.

ADJOURNMENT

At 8:17 p.m. with no other business before the Board, Alderman Jokerst made a motion to adjourn. The motion was seconded by Alderman Maserang. Upon a vote being taken, it was announced that the motion was passed by the Board of Aldermen with Aldermen Yarbrough absent.

Respectfully submitted,

Jane Hungler
City Clerk

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