



Complete and Return to:  
RiverChase  
990 Horan Drive  
Fenton, MO, 63026



Kate Buemi- Market Manager  
Phone: (636) 343-0067  
Email: farmersmarket@fentonmo.org

### 2019 Vendor Application Form

Farm/Business Name: \_\_\_\_\_ Primary Contact: \_\_\_\_\_

Others authorized to sell on your behalf: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Location of Farm/Business: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Alt Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_ Facebook Account: \_\_\_\_\_

State Sales Tax ID: \_\_\_\_\_

**Check if Applicable:** \_\_\_Farm \_\_\_Organic \_\_\_Certified \_\_\_Produce \_\_\_Non-Produce  
\_\_\_Food Vendor (Prepared) \_\_\_Food Establishment (On-site Cooking) \_\_\_Culinary Demonstration  
\_\_\_Non-Food Vendor (Arts/Crafts) \_\_\_Non-Profit

Are you planning to do sampling? \_\_\_\_\_

**Vending Commitment: (Booth space is 10 X 10 and under a Covered Pavilion with Electricity and water access at each stall)**

- Full Season Long Vendor -20 Weeks- Paid prior to April 1<sup>st</sup>:** Fee is \$240 (equals \$12/wk per booth). First installment due with application and the balance by July 20<sup>th</sup> .
- Full Season Long Vendor -20 Weeks:** Fee is \$300 (equals \$15/wk per booth). First installment due with application and the balance by July 20<sup>th</sup> .
- Half Season Vendor – 10 Weeks:** Fee is \$200.00 (equals \$20/wk per booth).
- Single Day Vendor:** Fee is \$20 (per stall) \_\_\_\_\_ total days x \$20
- Weekly Half Stall (5 X 10) :** Fee is \$12.00 (per stall) \_\_\_\_\_ total days x \$12.00
- Electricity Charge:** 1 – 20AMP Circuit \$5.00/ Daily
- Electricity Charge:** 1 – 20AMP Circuit \$25.00/Season

**Please check desired market dates if not season long vendor:**

Saturday

- |                                       |                                       |                                       |
|---------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> May 18       | <input type="checkbox"/> May 25       | <input type="checkbox"/> June 1       |
| <input type="checkbox"/> June 8       | <input type="checkbox"/> June 15      | <input type="checkbox"/> June 22      |
| <input type="checkbox"/> June 29      | <input type="checkbox"/> July 6       | <input type="checkbox"/> July 13      |
| <input type="checkbox"/> July 20      | <input type="checkbox"/> July 27      | <input type="checkbox"/> August 3     |
| <input type="checkbox"/> August 10    | <input type="checkbox"/> August 17    | <input type="checkbox"/> August 24    |
| <input type="checkbox"/> August 31    | <input type="checkbox"/> September 7  | <input type="checkbox"/> September 14 |
| <input type="checkbox"/> September 21 | <input type="checkbox"/> September 28 |                                       |

Farmers please list all crops you would like to sell and when the product is available:

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Meat/Dairy, Egg, Fish, Poultry Producers, please list products you will be selling/varieties and their availability:

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Food Processors, please fill out products you will be selling and their availability (honey, baked goods etc.)

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Prepared Food Vendors, Please fill items you plan on serving:

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Artisan/Crafter Vendor, Please list a description of craft or other items you plan to sell at market (please include photos of the items):

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**Hours of Operation:** Saturdays, May 18th- September 28th · Sales begin promptly at 8:00AM and conclude promptly at 12:00PM. Clean-up should occur between 12:00-1:00 p.m.

**Cancellation Policy:** Please give the Market Manager 48 hours notice if you cannot attend a Market Day. Pre-paid Full Season/Half Season Fees for missed Market days cannot be refunded. For emergencies call RiverChase 636-343-0067. For cancellations e-mail Manager Kate Buemi at [kbuemi@fentonmo.org](mailto:kbuemi@fentonmo.org) or contact 636-717-3956.

**Late Arrival Policy:** Vendors are asked to be in their designated market space no later than 7:45AM. Vendors who arrive after this time may forfeit their space or be moved. No driving on market site after 7:45 AM.

**I have enclosed my check or money order (Master card/Visa /Discover also accepted) for the options(s) selected below:**

- Full Season Vendor:** (First Installment with application – balance due July 20th) \_\_\_\_\_
- Half Season Vendor:** (Full payment due with application) \_\_\_\_\_
- Weekly Vendor:** Prepay Selected Dates \$20/daily \_\_\_\_\_
- Electricity Charge:** 1 – 20AMP Circuit \$5.00/daily \_\_\_\_\_
- Electricity Charge:** 1-20 AMP Circuit \$25.00 All Season \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED:** \_\_\_\_\_

**Additional documents to be submitted with application ( if applicable) send copy of each with application):**

- Missouri Retail Sales Tax License (please see state regulations)
- Proof of Vehicle Liability Insurance (required to operate a car within market)
- St. Louis County Health Permits, certificates or licenses if applicable
- Proof of General/Product Liability Insurance

**Vendors must keep Missouri Retail Tax License and applicable health permits, at the market while working.**

**Payment Information:** Make check or money order out to “City of Fenton”

Send to: **Attn: Kate Buemi**  
**RiverChase**  
**990 Horan Drive**  
**Fenton, MO 63026**

**PLEASE READ AGREEMENT AND SIGN BELOW:**

**HOLD HARMLESS AGREEMENT:** "No liability either expressed or implied, will be incurred by the City, its agents, servants, and employees, arising out of the use of the premises by permitted, its agents, servants, guests, employees, assigns, successors, invitees and licensees. Member agrees to indemnify and save harmless the City, its guests, agents, servants, employees, from and against any and all liability for damages arising from injuries to person or damage to property occasioned by any acts or omissions of [other party] its agents, servants or employees, including any and all expenses, including but not limited to attorneys' fees and costs, which may be incurred by the City or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of its agents, servants or employees contributed to such injury or damage." I understand this agreement and agree to absolve all sponsors, organizers, and City of Fenton of all liability for any injury, or loss or inconvenience suffered as a result of taking part in the Olde Towne Fenton farmers Market. I consent and authorize Fenton Parks and Recreation Department to reproduce photographs/video or any other personal information necessary.

- I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE FENTON OLDE TOWNE MARKET RULES AND REGULATIONS.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date