



Thank you for booking your birthday with RiverChase of Fenton. We are excited you have chosen our premiere facility for your event. You will find your experience at RiverChase will be fun filled and memorable.

Attached in this packet you will find:

- Confirmation/Contract of your birthday party
- Birthday Party Guidelines
- Pool Rules
- Guest List (bring the day of party)

Please read all of the pages carefully before arriving at RiverChase. Please sign and return one copy of the contract by mail, fax or by person. Riverchase provides 1.5 hours in the party room and swim time until the close of the pool. You may arrive fifteen minutes before your birthday start time. Riverchase staff will set up, greet you and your guests, deliver food to room, and answer any questions or concerns you may have. Please be aware we do not provide a personal attendant for inside the room during the length of your party. Food and drink orders are due three days prior to party if not received during booking. Payments for additional food/drinks are due the day ordered. **Please note that admission for up to 25 guests (adults & children) into the facility is included in the package price. Any additional guests entering the facility are \$5.00 for adults and \$4.00 for youth.**

In order to ensure everyone has an enjoyable experience please inform all of your guests that proper swim attire must be worn at all times and pool rules. The following are not allowed in the pool: basketball, gym, cotton and denim shorts, sport bras, t-shirts and cutoffs. Guests must be 48" tall in order to use the slides. Swimsuits with metal or hard plastic on them (i.e., zippers, eyelets, or ringlets) are not allowed on the slides.

We look forward to making your experience at RiverChase the best. If you have any questions prior to your birthday party please call Kate at 636.343.0067.

### **Birthday Party Guidelines:**

- 1.5 hours in either the Jungle Room (Max 40 people), Wet Party Room (Max 25 people) or Shark Tank Room (25 people) .
- The renter may arrive \*15 minutes prior to the party to decorate the room will be allowed. Prompt exit out of the room at designated end time required or a late fee will be charged.
- **\*\*Admission for the FIRST 25 guests (adults and children) to facility both during and after party, included in base price. Any additional guests entering the facility will have to pay daily fees regardless if they choose to swim or not. \$5.00/ Adult & \$4.00/ Child\*\***
- Staff will set up, greet you and your guests, deliver food and answer questions.
- The guest list must be given to the front desk or birthday attendant upon arrival.
- RiverChase provides plates for pizza, forks, napkins, & white Table Covering (for 25 guests). No additional dessert plates are provided. Please bring your own.
- Drink Choices – Capri Suns. Additional Capri Suns can be purchased for 0.25 each.
- Domino's Pizza Choices: Pepperoni, Cheese or Sausage. Additional Pizzas can be purchased for \$10.00 each (must be paid at the time of order).
- Pizzas will be delivered at the start time of the party unless another time is requested.
- No outside food/drink may be brought in with basic parties only dessert.
- All guest are expected to follow the facility rules and pool rules.
- The City of Fenton is NOT responsible for any lost or stolen item
- No Storage available on the premise for gifts or leftover food/beverage/cake. Please plan accordingly.
- Renter agrees to remove all belongings and place all trash in the proper receptacles by the end of rental.
- Certified Lifeguards from Midwest Pool Management will monitor RiverChase Pools.

### **Renter provides:**

- Cake, Cupcakes, Cookies, or ice cream; Only packages that include pizza are allowed to bring in additional snacks/food items.
- If bringing a birthday dessert, please keep in mind you will need to provide your own plates and serving utensils.
- Matches, dessert plates, candles, knife to cut the cake, and server for ice cream.
- Special theme items, gifts, games and other decorations. **NO WALL OR CEILING DECORATIONS.** Nothing is allowed to be taped or pinned to walls.

### **Cancellation Policy:**

- **In the event that a reservation must be cancelled the following guidelines will be followed:**
- **If renter cancels a reservation 28 calendar days prior of the scheduled rental a refund of 100% will be issued.**
- **If a renter cancels a reservation 14 calendar days prior of the schedule rental a refund of 50% will be issued.**
- **Cancellations request received with less than 14 days notice will not be eligible for a refund.**
- **ALL CANCELLATIONS MUST BE MADE IN WRITING.**

### **Pool Closure Policy:**

- Both INDOOR & OUTDOOR pools will close if lightning/server weather is in the area for at least 30 minutes. If lightning or thunder occurs again, an additional 30 minutes will be added to the time of closure. Indoor or Outdoor pools will close for at least 30 minutes if an ACCIDENT occurs in the pool. If the party is here less than 2 hours and the pool has yet to open, rain checks will be provided to all eligible guests.

**Special Information Regarding Passes: \*\* All birthday passes are full facility passes for adults.**

# RiverChase of Fenton – Pool Rules

## **Swim & Facility Attire**

- Proper swim attire must be worn. Proper swim attire is a suit with a form fitted lining. Examples of clothing that is **not proper swim attire** are, basketball, gym, cotton and denim shorts, sport bras, bras, t-shirts and cutoffs.
- Swimsuits with metal or hard plastic on them (i.e., zippers, eyelets, or ringlets) are not allowed on the slides.
- Swim diapers are required for those wearing diapers on a regular basis.

## **Age/Height Restrictions**

- An adult must accompany children under 13.
- Guest must be 18 years or older to use the spa (it is recommended that no one spend more than 15 minutes in the spa).
- A ratio of 2 adults per 5 swimmers must accompany groups from ages 2-4 and 1 adult per 10 children must accompany swimmers with groups ages 5 and up.

## **Facility Usage**

- Guest must shower before entering the pool.
- Lawn chairs will not be allowed into the facility.
- Running, rough play or obscene language will not be tolerated.
- Swimmers with contagious conditions or open wounds will not be allowed admission.
- No nerf or beach balls, rafts, tubes or other floatation devices that are not swimming support for small children cannot be brought into the pool with the exception of noodles.
- Floatation devices must be coast guard approved children's floatation devices and the child must be within arms length of an adult.
- Appropriate swimming skills must be demonstrated before using the diving boards or swimming in deep water.
- Food must be kept in the concession area; no glass containers or coolers will be permitted in the facility.
- No chewing gum is allowed in the pool area.

## **Using the Slide**

- Guest must be 48" tall in order to use the slides.
- One person on the slides at a time.
- Guest must slide feet first on their back or sitting.
- Adults are not allowed to go down the slides with children.
- Only children under 48" may use the water playground.
- No floatation devices can be worn while using the diving board.

Name (Guest of Honor): \_\_\_\_\_

## RIVERCHASE BIRTHDAY PARTY GUEST LIST!

\* Please write down all guests with the exception of children under the age of 2. THERE IS A MAXIMUM OF 25 PEOPLE THAT CAN BE IN THE WET PARTY ROOM & SHARK TANK AND 40 PEOPLE IN THE JUNGLE ROOM. Any additional guests over 25 will have to pay when going downstairs to the pool (regardless of swimming status) \$5.00/ADULT & \$4.00/Child. Please let the front desk know if you are paying for additional guests over 25.

- |            |                                |                                |
|------------|--------------------------------|--------------------------------|
| 1.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 2.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 3.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 4.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 5.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 6.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 7.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 8.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 9.) _____  | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 10.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 11.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 12.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 13.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 14.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 15.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 16.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 17.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 18.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 19.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 20.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 21.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 22.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 23.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 24.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |
| 25.) _____ | <input type="checkbox"/> ADULT | <input type="checkbox"/> CHILD |

**\*Any additional guests over 25: \$5.00 for adults and \$4.00 for extra children. Please check if adult or child next to name.**

**EXTRA GUESTS:**

- 1.) \_\_\_\_\_  ADULT  CHILD
- 2.) \_\_\_\_\_  ADULT  CHILD
- 3.) \_\_\_\_\_  ADULT  CHILD
- 4.) \_\_\_\_\_  ADULT  CHILD
- 5.) \_\_\_\_\_  ADULT  CHILD
- 6.) \_\_\_\_\_  ADULT  CHILD
- 7.) \_\_\_\_\_  ADULT  CHILD
- 8.) \_\_\_\_\_  ADULT  CHILD
- 9.) \_\_\_\_\_  ADULT  CHILD
- 10.) \_\_\_\_\_  ADULT  CHILD
- 11.) \_\_\_\_\_  ADULT  CHILD
- 12.) \_\_\_\_\_  ADULT  CHILD
- 13.) \_\_\_\_\_  ADULT  CHILD
- 14.) \_\_\_\_\_  ADULT  CHILD
- 15.) \_\_\_\_\_  ADULT  CHILD

EXTRA ADULTS : \_\_\_\_\_ EXTRA CHILDREN: \_\_\_\_\_